

**Notice of Public Meeting
November 22, 2013
9:00 a.m.
First Floor Conference Rm.
District Office**

REVISED AGENDA

I. WRITTEN AND ORAL COMMUNICATION

- A. Commissioners**
- B. Administration**
- C. Employees**
- D. Citizens**

II. ACTION ITEMS

A. Approval of Eligibility List

- Pg. 2 1. School Operations Team Leader
- Pg. 3 2. Accountant

B. Approval of Minutes

- Pg. 4 1. November 5, 2013

III. MEETING SCHEDULE

IV. ADJOURNMENT

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Any individual with a disability who requires accommodation to participate in a Personnel Commission meeting may request assistance by contacting Dr. Brett Geithman, Executive Director of Human Resources, 325 S. Peck Ave. Manhattan Beach, CA 90266, Phone (310) 318-7345, Ext. 5915 OR Fax (310) 303-3824.

**Manhattan Beach Unified School District
Personnel Commission**

**Eligibility List
School Operations Team Leader
Written Exam 9/30/13 and 10/18/13 Oral Exam 11/7/13**

No.	First	Last	Written	Written @ 60	Oral	Oral @ 40	Prom/ Vet	Overall	Status
OPEN									
1st	John	Maher							
2nd	Victor	Simmering							
3rd	Ruben	Fernandez							
4th	Yvonne	Wilson							

Scoring:

Written: 60%

App/Resume:

Oral: 40%

Personnel Commission

Eligibility List

Accountant

Test Date 11/7/13 Oral Interviews 11/13/13

No.	First	Last	Written	Written @ 60%	Oral	Oral @ 30%	App	App @ 10%	Prom/Vet	Overall	Status
Open											
1st	Donna	Bernstein									
2nd	Michael	Montano									
3rd	Amy	Yuen									

Scoring:

Written: 60%
 Oral: 30%
 App: 10%

Manhattan Beach Unified School District

PERSONNEL COMMISSION MINUTES

November 5, 2013

The meeting was called to order at 8:35a.m.

Attendees:

Commissioners: Charles Southey and Cynthia Strand

Absent: Vida Holguin

District Staff: Dr. Brett Geithman, Executive Director, Human Resources,
Monica Ford, HR Technician, Anna Frankel, HR Technician

CSEA Representatives: Rod Jorgensen

I. WRITTEN AND ORAL COMMUNICATION

A. Commissioners:

1. None

B. Administration:

1. None

C. Employees:

1. Rod Jorgensen notified Dr. Geithman that he should be receiving CSEA's Sunshine Letter which is a notification of intent to negotiate.

D. Citizens:

1. None

II. ACTION ITEMS

A. Approval of Eligibility List:

- Office Specialist

1. Mr. Southey motioned to approve, seconded by Ms. Strand and unanimously approved by the Commissioners.

B. Approval of Minutes of October 8, 2013

1. Mr. Southey motioned to approve, seconded by Ms. Strand and unanimously approved by the Commissioners.

III. ADJOURNMENT

The meeting was adjourned at 8:40 a.m.